

MINUTES OF THE CROSSWAYS PARISH COUNCIL FINANCE & ADMINISTRATION COMMITTEE HELD IN THE SPORTS PAVILION, DICK O' TH' BANKS ROAD AT 7PM ON MONDAY 5TH MARCH 2007

Present: Cllr Brewer (Vice Chairman), Cllr J Chubb (Chairman Planning), Cllr E Stenning (Chairman Amenities), Cllr J Manuel and Cllr Peacocke.

Also Present: District Councillor Seall

GENERAL AGENDA

PUBLIC PARTICIPATION Mrs Bridle informed the Council that there did not seem to be planning notices placed informing residents of current planning applications. The Clerk was asked to speak to WDDC. Cllr Seall responded that on occasions notices were placed by removed by unknown persons.

ITEM 1 APOLOGIES FOR ABSENCE Apologies were received from Cllr C Round, Cllr R Russell and Cllr T Connor.

ITEM 2 DECLARATIONS OF INTEREST There were no Declarations of Interest.

ITEM 3 DECLARATIONS OF PREDETERMINATION There were no Declarations of Predetermination.

ITEM 4 DATE OF NEXT MEETING It was agreed that the April Committee meetings would be cancelled.

FINANCE AND ADMINISTRATION COMMITTEE

Chair: Cllr A Brewer

ITEM 1 MINUTES OF THE PREVIOUS MEETING (8th January 2007) The Minutes of the previous were accepted as a true record and duly signed.

ITEM 2 MATTERS ARISING FROM THE MINUTES No matters arising.

ITEM 3 CHAIRMAN'S REPORT The Chairman had nothing to report not already covered by the agenda.

ITEM 4 DISTRIBUTE ELECTION PACKS/TIME TABLE AND NOMINATION PAPERS FOR THE LOCAL ELECTIONS THURSDAY 3RD MAY 2007 – CLLR BREWER TO LEAD Cllr Brewer informed those Councillors who had not served through an election the procedure and distributed nomination papers. Cllr Brewer spoke about the Council's way ahead and thanked all Councillors for their past efforts and anticipated future service.

ITEM 5 CONSIDER PURCHASE OF COPIES OF PARISH COUNCILLORS GUIDE It was agreed to purchase two copies, one for the office and the other to be placed in the Crossways Library.

AGREED/ACTION CLERK

ITEM 6 RECEIVE PREVIEW END OF YEAR BUDGET REPORT 06-07 Noted.

ITEM 7 TO RECEIVE AND CONSIDER MONTHLY BUDGET REPORTS FOR THE AMENITIES AND FINANCIAL & ADMINISTRATION BUDGETS AND APPROVE EXPENDITURE Expenditure was approved for Clerks Salary, PAYE, Clerks Expenses (Mileage, Home as Office), Training Clerk, Fleet Line Markers and Petty Cash Top Up.

Proposed Cllr Stenning, seconded Cllr Manuel

AGREED

ITEM 8 ANY LATE URGENT ITEMS There were no late urgent items.

Signed (Chairman) 2007