

MINUTES OF THE CROSSWAYS PARISH COUNCIL FINANCE COMMITTEE HELD IN THE SPORTS PAVILION, DICK O' TH' BANKS ROAD ON MONDAY 8th SEPTEMBER 2003

Present: Cllr R Russell, Cllr S Bryant, Cllr J Manuel, Cllr J Chubb, Cllr E Stenning, Cllr T Connor, Cllr P McCartney, Cllr R Peacocke and Cllr A Brewer

GENERAL AGENDA

PUBLIC PARTICIPATION

Mr Kendrick reported that he felt that environmentally the Village is showing signs of ongoing improvement with areas around the Londis Shop, Empool Close and Hope Close still needing addressing. He reported that he had contacted the Highways Authority regarding the possibility of extending the bus stop lay-bys in Mount Skippet Way to allow for more residential parking. It was noted that there is further parking behind Hope Close, which is being under used. Cllr McCartney said this area was badly lit which encouraged vandalism and an area to which residents were wary of going. Cllr McCartney said that the area could be improved by being tarmac and having marked parking areas. Cllr Russell suggested writing to Magna about these suggestions. Cllr Russell reminded the meeting that he, and Cllr Smy were having frequent lengthy meetings with Magna, the Police and agencies and these problems are in the process of being addressed. Cllr Russell read a statement given by Inspector Mason informing all Crossways residents on procedure to deal with reporting crime and vandalism. This notice will be reproduced in the Bridge. It was reaffirmed that the Parish Council is working and continuing to work with Magna and the Police to deal with problems still being encountered.

ACTION:

CLERK

ITEM 1 APOLOGIES FOR ABSENCE Apologies were received from Cllr Dullaway

ITEM 2 DECLARATIONS OF INTEREST (COUNCILLORS PLEASE NOTE THAT THERE IS ONLY ONE AGENDA ITEM TO DECLARE AN INTEREST ON ANY SUBJECT ARISING FROM THE THREE FOLLOWING AGENDA) None to declare on the finance agenda.

ITEM 3 CONFIRM DATE OF NEXT MEETING MONDAY 13TH OCTOBER 2003

FINANCE & ADMINISTRATION COMMITTEE MEETING MONDAY 8th SEPTEMBER 2003

Chair: Cllr S Bryant

ITEM 1 MINUTES OF THE PREVIOUS MEETING The Minutes of the previous meeting as agreed at Full Council on the 31st July 2003 were signed.

ITEM 2 MATTERS ARISING FROM THE MINUTES There were no matters arising.

ITEM 3 CHAIRMANS REPORT The Chairman informed the meeting that the Internal Auditor, Mr Watts, had submitted his resignation to take effect with effect from completion of the half year audit to September 30th. The Clerk was instructed to write a valedictory letter to Mr Watts. This post was advertised in the Bridge with no response to date.

ACTION/CLERK

ITEM 4 REPORT STANDARDS BOARD LETTER DATED 29TH JULY 2003 The Clerk reported the letter detailing the finding of case number SBE2391.03. The Standards Board found no case to answer. Details will be posted on the Standards Board web site www.standardsboard.co.uk.

ITEM 5 CONSIDER ATTENDANCE AT CHAIRMAN'S SEMINAR, AND FORTHCOMING SEMINARS AND TRAINING SESSIONS The Clerk reported forthcoming training sessions dates and attendances. Monday 29th September County Hall, general briefing for new councillors, Cllr Peacocke and McCartney, Thursday 9th October, Colliton Annexe Cllr Stenning, Cllr Peacocke and Clerk, Thursday 13th November, (time tbc), Core Skills, Cllr Peacocke and Cllr McCartney. Apologies will be forwarded on behalf of the Chairman and Vice Chairman to the Chairman's seminar.

ITEM 6 CONSIDER LETTER FROM DCC IN THE MATTER OF VALUATION OF PARISH COUNCIL PROPERTY AS INSTRUCTED BY THE EXTERNAL AUDITOR. (COPY TO CLLR BRYANT) A letter had been received from DCC Valuers agreeing to carry out a valuation on the sports pavilion and land owned by the Council, as required under the audit report, for the sum of £250.00 plus VAT. This was noted, it was considered and suggested a less expensive quotation may be available. Further quotes will be requested. Cllr Russell suggested Bowden's Solicitors and the Clerk was instructed to seek advice from DAPTC.

PENDING/ACTION CLERK

ITEM 7 CONSIDER MEASURES REQUIRED TO COMPLY WITH THE DISABILITY DISCRIMINATION ACT 2004 AND ITS IMPLICATION TO THE PRECEPT 2004/5 It was noted that areas of the Parish Council responsibility were adequately covered. Access to Parish Council documentation, as required under the Freedom of Information Act, could be made available locally at locations with necessary access for disabled people. The situation would be monitored but considered adequate at present.

RESOLVED

ITEM 8 TO RECEIVE/CONSIDER MONTHLY BUDGET REPORTS AND APPROVE ANY EXPENDITURE Members were given a copy of the Cheque account for the year to date. Expenditure was approved, proposed Cllr Russell, seconded Cllr Chubb, for the following:

a.	Petty Cash	£95.39
b.	Viking Direct	£39.53
c.	BT	£82.64
d.	Internal Auditor	£135.10
e.	Salary Clerk	£561.94
f.	Inland Revenue PAYE	£116.11

AGREED

ITEM 9 ANY LATE URGENT ITEMS There were no late urgent items.

There being no other business the meeting closed.

Signed Chair.....2003