

MINUTES OF THE CROSSWAYS PARISH COUNCIL FINANCE AND ADMINISTRATION COMMITTEE HELD IN THE SPORTS PAVILION, DICK O' TH' BANKS ROAD ON MONDAY 13TH JUNE 2005 AT 7PM

Present: Cllr R Russell, Cllr A Brewer, Cllr S Dullaway, Cllr L Crowe, Cllr E Stenning, Cllr J Manuel, Cllr R Peacocke, Cllr J Chubb, Cllr T Connor and Cllr C Round

Also present: Richard Grygiel, Nick Bourne, Community Support Officer and members of the public.

GENERAL AGENDA

PUBLIC PARTICIPATION There was no public participation on Finance & Administration Committee matters

ITEM 1 APOLOGIES FOR ABSENCE There were no apologies for absence.

ITEM 2 DECLARATIONS OF INTEREST None to declare on Financial and Administration Committee matters.

ITEM 3 CONFIRM DATE OF NEXT MEETING – 11TH JULY 2005 Confirmed.

FINANCE AND ADMINISTRATION COMMITTEE

ITEM 1 ELECTION OF COMMITTEE CHAIRMAN Cllr Manuel proposed Cllr Peacocke; this nomination was not seconded. Cllr Chubb proposed Cllr Brewer, seconded Cllr Peacocke and agreed.

ITEM 2 MINUTES OF THE PREVIOUS MEETING (9TH MAY 2005) The Minutes of the previous meeting were accepted as a true record and duly signed.

ITEM 3 MATTERS ARISING FROM THE MINUTES There were no matters arising.

ITEM 4 CHAIRMAN'S REPORT Deferred to full council due to change of Chairman.

ITEM 5 FIRST SIGHT ISSUES ARISING AUDIT FOR YEAR ENDED 31ST MARCH 2004 FOR CONSIDERATION/ ACTION. (THE ACCOUNTS WILL BE FORMALLY ACCEPTED AT FULL COUNCIL) Cllr Brewer will report on the issues raised at full council.

ACTION: CLLR BREWER

ITEM 6 TO RECEIVE AND REVIEW MONTHLY BUDGET REPORTS AND APPROVE ANY EXPENDITURE

Expenditure under the Finance and Administration Budget was agreed:

Top Up Petty Cash (Jan 05-Jun 05)	£250.87
SLCC Regional Conference	£ 38.00
External Auditor	£411.25
Salary Clerk	£714.67
Inland Revenue PAYE	£174.31

Proposed Cllr Stenning seconded Cllr Peacocke

AGREED

ITEM 7 ANY LATE URGENT ITEMS None to report

There being no other business the meeting closed at 8.45pm

Signed (Chairman)2005