

CROSSWAYS PARISH COUNCILSPORTS FIELD MANAGEMENT COMMITTEE

The first meeting of the Sports Field Management Committee took place in the Sports Pavilion, Dick o' th' Banks Road on Tuesday 20th July 2010 at 7pm. This Committee is convened under Crossways Parish Council Standing Orders.

Present: Cllr Dave Harris CPC, Cllr Terrie Connor CPC, Cllr Joyce Rhodes CPC, Cllr Daphne Bearman CPC, Mike Lawton representing Frome Valley Archers, Tony Pullen representing Crossway Football Club and Residents, and Jason Reed Crossways Football Club.

Apologies were received from Steve Cole (Owermoigne Football Club) and Bob Larsen (Owermoigne Football Club)

1. Election of Chairman Cllr Connor proposed Cllr Harris, seconded Cllr Bearman
AGREED
2. Election of Vice Chairman Cllr Harris proposed Cllr Connor, seconded by Cllr Rhodes
AGREED
3. To confirm preferred dates for future meetings as third Tuesday in the month at 7pm The third Tuesday in the month was agreed providing it fell in time for the minutes to go to the next following full council meeting. Dates may be adjusted if required. *Meeting dates are appended to these minutes for information.*
4. Update works to Sports Field to include MUGA/Skate Bowl and Football Field
 - a. **MUGA (Multi Use Games Area)/Skate Bowl** The Committee noted that this project was not finished and is behind schedule. Reasons given for this delay have been delay in delivery of steel fixings and the possibility that high temperatures will prevent the pouring of concrete. A revised opening date will be notified as soon as it is confirmed.
 - b. **SPORTSFIELD** The Committee was advised of the request for an interim payment by Tonrin, the Contractors and that Cllr Arnold will be drafting a Variation of Contract for approval and interim payment. This will be a matter for full council. The Committee was further advised that Tonrin had not carried out the earth breaking as they said the ground was too dry. Jason Reed questioned whether this earth breaking, when carried out would affect the playing surface. Cllr Harris explained it would not. It was agreed that the committee will cost a maintenance programme. Representative of the Football Clubs were asked to delay the start of their pre-season friendlys for as long as possible to allow the work being undertaken on the field to become established. A request was made for new goal posts and for the present posts to be moved to the right of the field and placed to allow the posts to be used thus saving use on the field itself. Funding will be sought for new goal posts. It was agreed action is needed to fence off the sports field, the marked pitch, whilst work is going on. Barry Croke will be asked if he can supply/spikes and orange fending.
ACTION CLERK/CLLR HARRIS

5. Funding – to consider funding for the Committee – members will be asked to consider a formal request to the Parish Council for an allowance from precept for the year 2011-2012 and future years and to consider request for funding from 106 Open Space fund held at WDDC It was agreed that the Committee would budget and request a sum from the precept 2011/2012 for its costs and would further make a request for a draw down from the Open Space Fund at WDDC. This sum will be considered after a costing exercise for works/equipment required.

6. To consider funding for a storage device for storing the tennis nets and posts. The Committee agreed to request the sum of £600.00 from Open Space Fund deposited at WDDC for the nets, and storage unit. Cllr Harris further reminded the Committee that Maverick Industries had previously offered to supply a concrete base for this unit. The Clerk was asked to speak to Maverick and request a base measuring 7' x 4'.

ACTION: CLERK

7. To consider document Model Bye-Laws (First draft) The Clerk informed members that the model bye laws document was a very large document and members will be given time to read this document and consider any amendments. This document will be taken forward to the next meeting of the Committee. Members were asked meanwhile to inform the Clerk of any amendments they wish to put forward for consideration to enable the second draft to be considered at this next meeting.

ACTION: ALL MEMBERS

8. To consider Child Protection Policy and the requirement for the policy (First draft) The Committee discussed the necessity of this document and considered it was not needed.

AGREED

After meeting note: A child protection policy was previously accepted by the Council during the funding process for the MUGA/Skate Bowl.

9. To consider condition of Pavilion and establish a repair/upkeep programme with financing options The Clerk was instructed to obtain quotes for repairs with attention to the showers, general plumbing and decoration.

AGREED

10. Consider rates supplied by British Gas as a dual fuel proposal. The Clerk was tasked to obtain comparative quotes from Southern Electric.

AGREED/ACTION CLERK

11. Any other matters. The Clerk reported that she had received a request from a Ladies Team wishing to book the pitch on Sundays. The Committee discussed this request. A potential clash with the Frome Valley Archers was discussed and subject to this team not clashing with the Archers. Cllr Harris stated that the pitch, with a properly inset maintenance programme, should support another team. It was agreed to charge this team £30.00 plus VAT noting that the charges will be subject to review.

12. Date of next meeting (Tuesday 17th August) or Delegated Powers for August Break and return September 21st. The committee agreed to meet on the 21st September. If any urgent business arises an extraordinary meeting will be called.

The Meeting closed at 8.10pm

Signature (Chairman) 2010