

MINUTES OF THE CROSSWAYS PARISH COUNCIL FINANCE & ADMINISTRATION COMMITTEE HELD IN THE SPORTS PAVILION, DICK O' TH' BANKS ROAD ON MONDAY 9TH MAY 2005

Present: Cllr R Russell, Cllr E Stenning, Cllr C Round, Cllr A Brewer, Cllr T Connor, Cllr C Harriss and Cllr R Peacocke

GENERAL AGENDA

PUBLIC PARTICIPATION None requested

ITEM 1 APOLOGIES FOR ABSENCE Apologies were received from Cllr J Manuel, Cllr S Dullaway and Cllr J Chubb.

ITEM 2 DECLARATIONS OF INTEREST None requested under the F & A agenda

ITEM 3 CONFIRM DATE OF NEXT MEETING – Monday 13th June 2005 – Confirmed.

FINANCE AND ADMINISTRATION COMMITTEE

Chair: Cllr Peacocke

ITEM 1 MINUTES OF THE PREVIOUS MEETING (11th April 2005) The minutes of the previous meeting as accepted at the full council meeting on the 28th April 2005 were duly signed.

ITEM 2 MATTERS ARISING FROM THE MINUTES There were no matters arising.

ITEM 3 CHAIRMAN'S REPORT Cllr Russell reported that he had received a letter from the Auditor alleging that the Clerk was not responding to their requests. This was not in fact true. The matter was resolved following his phone call to the Clerk and her subsequent phone call to the Auditor. Cllr Russell received a retraction from the Auditor.

ITEM 4 CORRESPONDENCE

ITEM 5 SIGN AMENDMENT TO STATEMENT OF ACCOUNTS TO ALLOW FOR AUDITORS REQUEST FOR CLARIFICATION OF INSURANCE VALUATION The letter from the Auditor was made available to all Councillors and the comments noted and considered. It was agreed that the amount shown in box 9 of the annual return for the year ended 31st March 2004, £159,971, is an accurate reflection of the fixed assets. Cllr Brewer advised.

AGREED

ITEM 6 TO RECEIVE AND CONSIDER MONTHLY BUDGET REPORTS AND APPROVE EXPENDITURE Expenditure under the Finance & Administration Committee was noted as follows:

Cornhill Insurance	£1408.95
Kingston Maurward (Training – Sage)	£155.00
Clerk's Salary	£718.00
Inland Revenue	£170.96

Approved; Proposed Cllr Stenning, seconded Cllr Round

AGREED

ITEM 7 ANY LATE URGENT ITEMS None requested.

There being no other business the meeting closed at 8.20pm

Signed (Chairman) 2005