

**MINUTES OF THE CROSSWAYS PARISH COUNCIL FINANCE & ADMINISTRATION
COMMITTEE HELD IN THE SPORTS PAVILION, DICK O' TH' BANKS ROAD ON
MONDAY 7TH MARCH 2005**

Present: Cllr A Brewer, Cllr J Chubb, Cllr J Manuel, Cllr E Stenning and Cllr T Connor

In the absence of Cllr Russell Cllr Chubb proposed Cllr Brewer to Chair the General Agenda, this was seconded by Cllr Stenning and agreed.

GENERAL AGENDA

PUBLIC PARTICIPATION There was no member of the public present.

ITEM 1 APOLOGIES FOR ABSENCE Apologies were received from Cllr Crowe, Cllr Russell and Cllr Peacocke.

ITEM 2 DECLARATIONS OF INTEREST There were no Declarations of Interest.

ITEM 3 CONFIRM DATE OF NEXT MEETING – 11th April 2005 Confirmed

FINANCE AND ADMINISTRATION COMMITTEE

Chair: In the absence of Cllr Peacocke Cllr Brewer chaired the meeting.

ITEM 1 MINUTES OF THE PREVIOUS MEETING (7TH FEBRUARY 2005) The Minutes of the previous meeting were accepted as a true record and duly signed.

ITEM 2 MATTERS ARISING FROM THE MINUTES There were no matters arising.

ITEM 3 CHAIRMAN'S REPORT Chairman not available.

ITEM 4 CORRESPONDENCE None to report.

ITEM 5 CONSIDER END OF YEAR BUDGET REPORT Members were supplied with a copy of the cash book and considered the state of the budget. There were no matters of concern.

ITEM 6 TO RECEIVE AND CONSIDER MONTHLY BUDGET REPORTS AND APPROVE EXPENDITURE The monthly budget was noted. Expenditure was approved for the Clerk's Salary and Inland Revenue, PAYE.

Proposed: Cllr Stenning, seconded Cllr Manuel APPROVED

ITEM 7 ANY LATE URGENT ITEMS Cllr Manuel informed the Committee that the concrete base for the spring pony had been removed for health and safety reasons. It was noted that the insurance claim did not include installation. The Clerk was instructed to enquire into a retrospective claim. Cllr Manuel suggested the installation could be in the region of £400.00. The Clerk was instructed to obtain quotes if required.

ACTION: CLERK

There being no other business the meeting closed at 8.30pm

Signed(Chairman) Date 2005