

**MINUTES OF THE TENTH MEETING OF THE CROSSWAYS PARISH COUNCIL
MUGA/SKATE BOWL COMMITTEE HELD IN THE SPORTS PAVILION AT 6.30PM ON
MONDAY 19TH OCTOBER**

Please note that this Committee is formed under Crossways Parish Council Standing Orders. All decisions will be taken to the next full council meeting for ratification.

Present: Cllr Andrew Brewer (Chairman), Cllr Barry Thomas, Cllr Joyce Rhodes, Cllr Ron Arnold (Vice Chairman CPC), Cllr Dave Harris, Cllr Terrie Connor, Mrs Collette McKenny, Mr Graham Walker, Mr Johnny Webb (CYPF), Mr Stuart Thursfield (CYPF) and the Clerk.

Also Present: Mr David Morgan and Mr Martin Hughes Maverick DBM Ltd

PUBLIC PARTICIPATION – NOT EXCEEDING 30 MINUTES There were no members of the public present.

ITEM 1 APOLOGIES FOR ABSENCE Apologies were received from Kris Hallett DCA. Cllr Rhodes advised the meeting that she would have to leave early due to another engagement.

ITEM 2 DECLARATIONS OF INTEREST There were no Declarations of Interest.

ITEM 3 DECLARATIONS OF PREDETERMINATION There were no Declarations of Predetermination.

ITEM 4 MINUTES OF THE PREVIOUS MEETING (12th OCTOBER 2009) The Clerk advised that these minutes were only made available to the Committee at this meeting and therefore she did not consider it reasonable for Members to read and accept these minutes in the time given. On the Clerk's advice these Minutes were deferred.

DEFERRED

ITEM 5 MATTERS ARISING

DEFERRED

ITEM 6 TO MEET WITH MR BRIAN EVANS-JOHNSON TO DISCUSS HIS MANAGEMENT (STC) OF THE PROJECT ON BEHALF OF CROSSWAYS Cllr Arnold expressed his concern about not employing a professional Project Manager for this project. Martin Hughes advised the Committee that there would be a Maverick agent on site; this combined with the signed contract would provide the assurances the Committee need. Graham Walker also stated that normally there is a Project Manager for both Contractor and Client. It was noted that the Contract offers assurances and protection. Cllr Rhodes advised she is content to ask Mr Brian Evans-Johnson to offer advice to the Council at no charge to the Council and to accept his offer and proceed without further consultation. Cllr Brewer stated that the contract and the staged payments offer comfort and assurance and proposed that:-

The Committee accepts Brian Evans-Johnson as an advisor at no cost to the Council.

Seconded by Cllr Thomas

Cllr Arnold proposed that:

The Council employs a professional quantity surveyor and tenders for a Quantity Surveyor

This motion was not seconded.

The proposal by Cllr Brewer, seconded by Cllr Thomas was put to the vote:

5 for 1 against

CARRIED

ITEM 7 ACCEPT AND DISCUSS PLANTING LIST ADVISED BY MAVERICK INDUSTRIES (CONDITION 5 OF PLANNING) DEFERRED FROM PREVIOUS MEETING 12TH OCTOBER

Cllr Thomas questioned where the money would come from for this planting scheme (£8,500+).

Collette McKenny advised that there may be money available from funding streams. Cllr Brewer advised that there is Sect 106 Open Space money on account at WDDC which could be made available if necessary.

Cllr Thomas proposed:-

Accepting this planting list and budget whilst being aware that money could be made available from open space money at WDDC

Seconded by Cllr Harris

Vote taken 5 for 1 abstention

CARRIED

ITEM 8 ACCEPT AND AGREE THE TECHNICAL DATA PROVIDED BY MAVERICK INDUSTRIES IN THE MATTER OF SURFACING (CONDITION 8 OF PLANNING) DEFERRED FROM PREVIOUS MEETING 12TH OCTOBER This data had not been received at time of meeting.

Martin Hughes agreed to provide; this will then be forwarded to planning.

ACTION: MDB Ltd

ITEM 9 ACCEPT AND AGREE THE REVISED PLAN FOR THE YOUTH SHELTER (CONDITION 6 OF PLANNING) DEFERRED FROM PREVIOUS MEETING 12TH OCTOBER 2009

MDB to provide.

PENDING/ACTION: MDB Ltd

ITEM 10 UPDATE STORAGE UNIT The Clerk was tasked to find details of available storage units. The Clerk advised that she had not yet approached local businesses.

PENDING/ACTION: CLERK

ITEM 11 CONSIDER 'LETTER OF INTENT' (ITEM 10 MINUTES 07.09.09) DEFERRED FROM PREVIOUS MEETING 12TH OCTOBER Carried forward to full council as required.

ITEM 12 NOTE REFERENCES AS RECEIVED FROM MAVERICK AND COMPANY INFORMATION AS SUPPLIED ON CD ROM The Committee noted the references received. The CD Rom had not yet been received.

PENDING/ACTION MDB Ltd

ITEM 13 CONSIDER CONTRACTS, AGREE TYPE AND ARRANGE DATE FOR FORMAL SIGNING Cllr Brewer advised that advice given to the Council suggested that a Minor Works Contract would suffice. Martin Hughes stated that whether a Design and Build or Minor Works Contract was used did not matter providing that the contract is equitable and fair to both partners. Cllr Arnold advised there should be a design element to the contract and it could be a Minor Works with a Design and Build attachment; Cllr Arnold advised that a Design and Build gives the Council extra protection. Martin Hughes said Maverick were happy with whichever contract the Council chooses.

Cllr Thomas proposed the Council use a Design and Build Contract

Seconded by Cllr Arnold. Vote 5 for, 0 against 0 abstentions.

NB: Cllr Rhodes absent

CARRIED

MDB to supply two copies of Contract (delivered to Clerk) for signing at the next full council meeting.

ITEM 14 ANY LATE URGENT ITEMS

a. Communication with residents, particularly residents abutting the sports field was discussed. Cllr Brewer offered the resources of the Bridge to print newsletters and asked for volunteers to assist with delivery. Collette McKenny offered to draft a newsletter. Graham Walker asked that details of planning conditions being met were supplied. Cllr Brewer stated that all minutes were on line. It was agreed that a newsletter will be drafted.

ACTION: COLLETTE McKENNY/CLLR BREWER/CLERK

b. Cllr Arnold offered his resignation from the Committee expressing his concern that his advice to instruct a professional Quantity Surveyor had been ignored.

POST MEETING NOTE: An explanatory letter of resignation from the Committee will follow.

ITEM 15 DATE OF NEXT MEETING The date of the next meeting was agreed as 16th November 2009.

There being no other business the meeting closed at 1940hrs.

Signed Chairman 2009