

**MINUTES OF THE EIGHTH MEETING OF THE CROSSWAYS PARISH COUNCIL MUGA/SKATE BOWL COMMITTEE HELD IN THE SPORTS PAVILION AT 6.30PM ON 7<sup>TH</sup> SEPTEMBER 2009**

Present: Cllr Andrew Brewer (Chairman), Cllr Joyce Rhodes, Cllr Barry Thomas, Kris Hallett DCA, Collette McKenney (Parents Representative) and Johnny Webb (CYPF)

Also Present: David Morgan, Contracts Manager Maverick DBM and Mark Clogg Director Maverick Industries.

Cllr Brewer welcomed and introduced David Morgan and Mark Clogg who have agreed to be present to answer any questions.

**PUBLIC PARTICIPATION – NOT EXCEEDING 30 MINUTES** No members of the public present.

**ITEM 1 APOLOGIES FOR ABSENCE** Apologies were received from Graham Walker, Cllr Dave Harris, Cllr Ron Arnold and Cllr Terrie Connor

**ITEM 2 DECLARATIONS OF INTEREST** There were no declarations of interest.

**ITEM 3 DECLARATIONS OF PREDETERMINATION** There were no declarations of predetermination.

**ITEM 4 MINUTES OF THE PREVIOUS MEETING (17<sup>th</sup> AUGUST 2009)** The Minutes of the previous meeting were accepted as a true record and duly signed.

Proposed: Cllr Rhodes Seconded Cllr Thomas

AGREED

**ITEM 5 MATTERS ARISING** There were no matters arising.

**ITEM 6 RESPONSE AND CO-ORDINATION OF ACTION PLAN TO ADDRESS THE CONDITIONS OF THE APPROVAL OF THE PLANNING PERMISSION:-** Councillors, David Morgan and Mark Clogg were each given a copy of the conditions of planning laid down with the planning permission from West Dorset District Council Planning Committee.

- a. Details of MUGA Fencing (Condition 3) It was noted that green was the preferred choice after consultation. Mark agreed to supply the Committee with a link to the colour chart for onward transmission to WDDC.
- b. Scheme of landscaping (Condition 4) Agreed
- c. Landscape Management Plan (Condition 5) David Morgan and Mark Clogg offered help and advice on this condition stating that Maverick has just completed a planting list for their Mansfield project. It was also noted that as part of the ongoing Management Plan additional work would need to be added to Steve Manuel's grass cutting contract.
- d. Contaminated land survey Condition 7 survey will be carried out by Maverick Industries.
- e. Surfacing material of skate bowl (Condition 8) David Morgan and Mark Clogg confirmed that the surfacing used on the Skate Bowl will be the same as that used in Dorchester; they agreed to provide technical data if needed.
- f. Re-siting of Youth Shelter (Condition 6). Maverick will supply a revised plan showing repositioning of the Youth Shelter.

These points will be raised in an initial letter to the planners at WDDC

CLERK/CHR

**ITEM 7 TO CONSIDER THE APPOINTMENT OF A PROFESSIONAL ADVISER TO ACT AS SUPERVISING OFFICER TO THE PARISH COUNCIL** Kris Hallett suggested using the services of Brian Evans Johnson who is the DCA Project Manager.

ACTION: KRIS HALLETT

**ITEM 8 DISCUSS THE SCHEME OUTLINE WITH REFERENCE TO THE COMMENTS AND POINTS RAISED DURING THE PLANNING APPLICATION PROCESS**

- a. Skate bowl level(above/below ground surface Cllr Thomas reminded the Committee that the plans presented to WDDC showed a cross section plan and that permission was given on that information.
- b. Drainage survey/contaminated land checks Cllr Brewer advised of the perceived problems because of historical drainage concerns in the area. Maverick representatives advised that they will adjust according to drainage survey, a geo-technical survey will be carried out.

c. Rubbish bins – details, number and site The design includes three bins which will be supplied by Maverick. It was noted that the Parish Council will deal with litter problems as and when they emerge.

d. Sports for inclusion on the MUGA and storage of equipment required (storage unit) Consideration was given to storage and provision of tennis nets. It was noted that the storage could be about £600.00. It was noted that a MUGA provided in Scarborough has a storage facility. Sue Mitchener will be asked to provide details of this storage unit. It was noted that as well as tennis the MUGA will come with basket ball, five a side goals, which will also be suitable for hockey. Kris asked if the surface would be suitable for roller hockey? It was agreed that further lines could be added but this could lead to confusion.

ACTION: SUE MITCHENER

e. Provision of notice board and signage It was agreed that suitable signage would be necessary; Mark Clogg agreed to send ideas from the signage used at their Scarborough MUGA. It was agreed that notices would be needed to provide booking information/club use/emergency contact details etc.

ACTION: MARK CLOGG

f. Additional seating/barbecue stand It was agreed that provision of a barbecue and additional seating would be deferred and dealt with as a separate project. Mark Clogg spoke about grind benching as a seating option. He offered to e mail pictures and prices of these.

ACTION: MARK CLOGG

**ITEM 9 COMMUNICATIONS FOR LOCAL RESIDENTS – NEWSLETTER AND WEBSITE/MAGAZINE**

Cllr Brewer advised that regular updates will be available via the Bridge and the website. It was agreed that via the Bridge Magazine residents would be requested to put clubs together for MUGA use.

ACTION: CLERK

**ITEM 10 ANY LATE URGENT ITEMS** Mark Clogg gave the Committee a copy of a contract for information. The Committee spoke about a bond. Mark Clogg advised that Maverick accounts are available for scrutiny on line, and that they have indemnity. It was noted that payments are staged offering protection. It was noted that Maverick will supply a Letter of Intent for signing. This letter will be brought to the next available Council/Committee meeting.

ACTION: MAVERICK/CLERK

**ITEM 11 DATE OF NEXT MEETING** A provisional date of 12<sup>th</sup> October 2009 was agreed. This will be confirmed.

Signed ..... Chairman ..... 2009

Distribution:

- Cllr A Brewer, Chairman Crossways Parish Council/Chairman Cttee
- Cllr R Arnold Vice Chairman Crossways Parish Council
- Cllr Terrie Connor – Crossways Parish Council
- Cllr Barry Thomas – Crossways Parish Council
- Cllr Joyce Rhodes - Crossways Parish Council
- Cllr Dave Harris
- Kris Hallett – DCA Project Specialist
- Johnny Webb - Youth Representative
- Collette McKenney – Parent’s Representative
- Graham Walker – Local Resident’s Representative.

For information:

- Christine Stone – WDDC
- Helen Boyce – Frome Valley School
- Cllr Dave Smith/Cllr (Mrs) Smith
- Cllr Valerie Bache
- Cllr Abi Scard
- Cllr Elaine Stenning