

**CROSSWAYS PARISH COUNCIL**  
**SPORTS FIELD & RECREATION COMMITTEE**

The ninth meeting of the Sports Field Sports Field & Recreation Committee took place in the Sports Pavilion, Dick o' th' Banks Road on Tuesday 15<sup>th</sup> November at 7pm. The meeting will be preceded by public participation (to a maximum of 30 minutes) if requested.

Present: Cllr Dave Harris (Chairman), Cllr Terrie Connor (Vice Chairman), Cllr Stenning, Cllr Bearman, Cllr Barry Thomas and Cllr Nigel Bundy.

**PUBLIC PARTICIPATION** There were no members of the public present.

**ITEM 1 DECLARATIONS OF INTEREST** There were no Declarations of Interest.

**ITEM 2 DECLARATIONS OF PREDETERMINATION** There were no Declarations of Predetermination.

**ITEM 3 NOTE NEW MEMBERS (COUNCILLORS)** The Chair welcomed Cllr Nigel Bundy to the Committee.

**ITEM 4 MINUTES OF THE LAST MEETING – 13<sup>TH</sup> SEPTEMBER 2011** The Minutes of the previous meeting were accepted as a true record and signed by the Chairman.

**ITEM 5 MATTERS ARISING**

ITEM 6 CONSIDER NOTICE BOARD (TALK TALK SPONSORED) The Chairman reported that the confirmation of acceptance for the Notice Board has been forwarded to Talk Talk.

ITEM 7 MEMORIAL BENCH – UPDATE The Clerk reported that the letter confirming the siting and agreement by Highways has been forwarded to Mr Stephen Slade. It was agreed that the Clerk would write again to Mr Slade.

ACTION: CLERK

ITEM 9 AGREE DELEGATED POWERS TO AGREE CONTRACTOR FOR LANDSCAPING QUOTE AMENDMENT TO LANDSCAPING CONDITION The Clerk advised that she had received an e mail from Mr David Hodges who apologised for the delay in responding to the Council's application. Mr Hodges confirmed that he would be content if the landscaping was approved in time for spring planting.

ITEM 10 FOOTBALL FIELD ISSUES The Chair advised that there are still problems with Field and Pavilion usage, during the recent months the Pavilion has been used, and cleaning required, despite no formal booking. The Clerk advised that a cleaning sheet will be placed in the Pavilion in an effort to track usage.

ACTION: CLERK

ITEM 11 TO CONSIDER FENCING QUOTES BREWER WALK The Clerk advised that the agreed Contractor advised he will be starting the fence during the week beginning 14<sup>th</sup> November. Cllr Connor advised that there is a problem with the fence; it was agreed that a gap would be left between the lamp post and the start of the play area fence to allow access to the Play Area from Brewer Walk as well as Blackwell Walk to avoid all pedestrian traffic being guided to Blackwell Walk only.

**ITEM 6 CHAIRMAN'S REPORT** The Chairman had nothing to report not already covered by the agenda.

**ITEM 7 REPORT SKATE BOWL** Members were supplied with an e mail from Maverick following their visit to inspect the hairline cracks in the Skate Bowl. The e mail advised that these cracks perfectly normal and

to be expected. Maverick will monitor these cracks. Cllr Harris advised that he will monitor the situation particularly after any winter frosts. Cllr Bundy asked about any guarantees, the Clerk will check the contract and supply Cllr Bundy with a copy.

ACTION: CLERK

**ITEM 8 CONFIRM NAME OF SPORTS FIELD AS “QUEEN ELIZABETH II SPORTS FIELD”** Confirmed. Cllr Harris advised the Committee of the commemorative plaque stating that it will be a horizontal stone set in the ground near the main pedestrian access.

**ITEM 9 REPORT TENNIS STORAGE AND CONFIRM MANAGEMENT OF TENNIS COURTS/NETS** The Committee were advised that the tennis storage unit was now fitted. It was agreed that the keys are held by Cllr Bearman. The Clerk will report in the Bridge that the unit is in place and suggest that a club could be formed and encouraged to use the Pavilion as well.

**ITEM 10 REPORT PROGRESS PLAY AREA ‘MIDDLE HILL WOODSFORD ROAD’ AND CONSIDER DATE/TIME FOR PUBLIC CONSULTATION** It was suggested that the Library could be considered as a venue for the public consultation regarding play equipment. The Clerk was tasked to speaking to the Library. The date Wednesday 14<sup>th</sup> December was considered, 6pm – 8pm. The displays will be put up in the Library during week beginning 12<sup>th</sup> December if possible.

ACTION: CLERK

**ITEM 11 REPORT SECTION 106 MONIES RECEIVED FOR OPEN SPACE ‘MIDDLE HILL’ AND CONSIDER WAY AHEAD MANAGING THIS MONEY (CLLR STENNING)** Cllr Stenning advised that the Section 106 cheque in the sum of £28,186 had been received, the Council has approximately £18000\* in the Sports Field and Recreation Account and approximately £13,000\*\* held on deposit at WDDC. The Clerk and Cllr Stenning will arrange a meeting at WDDC to confirm what exactly Section 106 monies can be used for.

ACTION: CLLR STENNING/CLERK

After meeting note: sums confirmed as \*£19,774 and \*\*£13,824

**ITEM 12 CONSIDER DIAMOND JUBILEE BEACON REQUEST** Raising concerns about damage to sports field, health and safety issues and insurance it was agreed no further action on this request.

Proposed: Cllr Harris, seconded Cllr Connor AGREED

**ITEM 13 CONSIDER PLAY AREA INSPECTION QUOTES** A quotation from Digley Associates was agreed, Scheme 3.

Proposed: Cllr Harris, seconded Cllr Stenning AGREED

**ITEM 14 ANY LATE URGENT ITEMS AT THE CHAIRMAN’S DISCRETION** The Clerk reported that she had received complaints about cat fouling; it was noted and regretted that there was nothing the Council could do.

**ITEM 15 DATE OF NEXT MEETING** The date of the next meeting was confirmed as January 17<sup>th</sup> 2012

Signed ..... Chairman ..... 2012