

**THE MINUTES OF THE CROSSWAYS PARISH COUNCIL FINANCE & ADMINISTRATION COMMITTEE HELD IN THE SPORTS PAVILION, DICK O' TH' BANKS ROAD AT 7PM ON MONDAY 9<sup>TH</sup> OCTOBER 2006**

Present: Cllr A Brewer, Cllr J Chubb, Cllr J Manuel, Cllr C Harriss, Cllr C Round, Cllr R Peacocke, Cllr E Stenning and Cllr S Bradley

Cllr Brewer reported that the Chairman, Cllr Russell was still unwell and had asked that Cllr Brewer take the Chair of the Council in his stead until notified otherwise. Cllr Brewer asked for formal agreement from the Council for Cllr Russell's request. It was proposed by Cllr Peacocke, seconded by Cllr Stenning and agreed by all members that Cllr Brewer act as Chair until further notice. It was also agreed that Cllr Chubb would stand in as Vice Chair.

AGREED

**GENERAL AGENDA**

Chair: Cllr Brewer

**PUBLIC PARTICIPATION** None requested.

**ITEM 1 APOLOGIES FOR ABSENCE** Apologies were received from Cllr Russell and Cllr Connor.

**ITEM 2 DECLARATIONS OF INTEREST** There were no Declarations of Interest.

**ITEM 3 DECLARATIONS OF PREDETERMINATION** There were no Declarations of Predetermination.

**ITEM 4 CONFIRM DATE OF NEXT MEETING** – Monday 13<sup>th</sup> November 2006

**FINANCE AND ADMINISTRATION COMMITTEE**

Chair: Cllr A Brewer

**ITEM 1 MINUTES OF THE PREVIOUS MEETING (September 11th)** The Minutes of the previous meeting were accepted as a true record and duly signed.

**ITEM 2 MATTERS ARISING FROM THE MINUTES** There were no matters arising.

**ITEM 3 CHAIRMAN'S REPORT** Cllr Brewer had nothing to report not already covered by the agenda.

**ITEM 4 CONSIDER ATTENDANCE ANNUAL GENERAL MEETING DAPTC SATURDAY 4<sup>TH</sup> NOVEMBER AND CONSIDER ANY MATTERS FOR THE AGENDA** No Councillor available to attend. No matters for the agenda.

**ITEM 5 REPORT GRANT APPLICATIONS PROGRESS – MUGA (CLLR BREWER)** Cllr Brewer had nothing to report regarding the Sport England grant application to date. The Clerk reported that the Council had been granted £10,109 from the Leisure Development Fund.

**ITEM 6 CONSIDER REGULATORY REFORM (FIRE SAFETY ORDER) 2005** The Clerk reported that new fire regulations had come into effect with effect from 1<sup>st</sup> October and a risk assessment would need to be carried out on the sports pavilion. The Clerk and Cllr Harriss will undertake this noting any professional requirements if necessary.

ACTION: CLERK/CLLR HARRISS

**ITEM 7 TO RECEIVE AND CONSIDER MONTHLY BUDGET REPORTS FOR THE AMENITIES AND FINANCIAL & ADMINISTRATION BUDGETS (COMMITTEE CHAIRMAN TO REPORT) AND TO AGREE EXPENDITURE TO INCLUDE DONATION TO BRITISH LEGION FOR REMEMBRANCE WREATH AND AIR AMBULANCE** Expenditure was agreed for Clerk's Salary, (£754.30) Inland Revenue (£230.83), Clerks Expenses (£203.60), British Legion (£35.00) and Air Ambulance (£50.00).

Proposed Cllr Peacocke, seconded Cllr Chubb

AGREED

**ITEM 8 FIRST CONSIDERATION BUDGET PROPOSALS FOR THE YEAR 07/08 PRIOR TO PRECEPT SETTING PRESENTATION AT FULL COUNCIL. COMMITTEE CHAIRMEN ARE REQUESTED TO CONSIDER THEIR BUDGETS PRIOR TO THE MEETING** The Council studied the spend to date noting the increased spend required for the play areas. It was noted that vandalism was a major cause of expenditure. It was suggested that residents living abutting the play areas be asked to take an interest in what is happening in them. It was also reiterated that new equipment would be sought from available grants. The Clerk was instructed to arrange a meeting with Kris Hallett on this matter. Cllr Brewer and the Clerk will meet to collate the precept proposals with a view to Cllr Brewer presenting them at the November full council.

**ITEM 9 ANY LATE URGENT ITEMS** There were no late items requested.